

The Ashe County Board of Education recognizes that regular school attendance plays a significant role in the academic performance of all students. It is a reasonable expectation that in order for learning to occur, each student must arrive to school on time. Students who are tardy excessively fall behind in academic achievement. A student who is continually tardy not only places his/her own learning in jeopardy, but also interrupts the learning of other students. Teachers take roll each morning and students are considered tardy if they are not in the classroom when the bell rings **OR** if a student leaves before the end of the instructional day. Students will have three school days to provide a written excuse for the tardy. Written excuses from the parent/guardian will be accepted up to 6 unexcused tardies or 10 accumulated tardies. After 6 unexcused tardies or 10 accumulated tardies, a medical excuse will be required. The following procedures will be followed for frequent and excessive tardiness in Ashe County Schools:

### **K-6**

- After **3 unexcused tardies, 1 unexcused absence** will be assigned to the student. The classroom teacher will contact the parent or guardian of the student to address the tardies and provide possible solutions and educate parents or guardians of possible consequences for continued tardiness.
- After **6 unexcused tardies, an additional unexcused absence** will be assigned to the student. An administrative conference will be scheduled with both the parent/guardian and the student.
- After **9 unexcused tardies, an additional unexcused absence** will be assigned to the student. Both the parent/guardian and the student will be referred to mediation to establish an agreement concerning school tardiness.
- If the mediation agreement is not upheld, the parent/guardian will be referred to the Ashe County Schools Student Services Department.
- **An additional unexcused absence** will be assigned to the student for each additional **3 unexcused tardies.**

### **7-8**

- After **3 unexcused tardies, 1 unexcused absence** will be assigned to the student. The classroom teacher will contact the parent or guardian of the student to address the tardies and provide possible solutions and educate parents or guardians of possible consequences for continued tardiness. The teacher will also confer with the student and the student will be assigned to After School Detention
  - After **4 unexcused tardies** the school counselor will confer with the student as well as contact the parent or guardian.
  - After **5 unexcused tardies** an administrator or designee will confer with the student as well as contact the parent or guardian.
  - After **6 unexcused tardies, an additional unexcused absence** will be assigned to the
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student, A parent/guardian/student conference will be scheduled and the student will be assigned **3** days of After School Detention.

- After **9 unexcused tardies, an additional unexcused absence** will be assigned to the student. Both the parent/guardian and the student will be referred to mediation to establish an agreement.
- If the mediation agreement is not upheld and tardiness continues, the parent/guardian will be referred to the Ashe County Schools Student Services Department.
- **An additional unexcused absence** will be assigned to the student for each additional **3 unexcused tardies**.

### **9-12**

In grades 9-12, tardies will be counted per class. The following procedures are followed as tardies are accumulated in each class.

- After **3** tardies the classroom teacher will contact the parent or guardian of the student to address the tardies and provide possible solutions and educate parents or guardians of possible consequences for continued tardiness. The student will receive a warning referral to the office.
- After **6 unexcused** tardies, a student, teacher, administrator conference will be scheduled. An agreement will be developed by the administration and the student that includes steps that will be taken if the tardiness continues. The student will receive a referral to the office. The student will serve detention and driving privileges will be suspended for 5 days.
- After **9** tardies the student will receive a referral to the office, 1 day of In School Suspension, and driving privileges will be suspended for 10 days. The student and administration will revise the agreement.
- After **12** tardies the student will receive a referral to the office, 2 days of In School Suspension, and driving privileges will be suspended for the remainder of the semester.
- Discipline continues for tardies as stated in the ACHS Student Handbook.

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